Organizational Meeting -- January 2, 2018

The Organizational Meeting of the Town Board of the Town of Lexington was called to order on January 2, 2018 at 6:30 P.M., by John Berger at the Lexington Municipal Building, followed by the pledge of allegiance. There was a moment of silence in memory of Robert Rappleyea.

Installation of Officials:
Town Attorney Tal Rappleyea administered the oath of office for Council Members Bradley Jenkins and Michael Barcone.
Robert Basil, Frank Hermance, John Berger, and Charlotte Jaeger were sworn in on January 1, 2018 by Town Justice Lubko Kizyma.

PRESENT:
Supervisor .......................... John Berger
Council Members................... Michael Barcone
William Pushman
Jo Ellen Schermerhorn
Bradley Jenkins
Town Clerk............................ Charlotte Jaeger
Superintendent of Highways ......... Frank Hermance
Town Attorney....................... Tal Rappleyea

OTHERS PRESENT: Joseph Lembko, Kaitlin Lembko - Catskill Daily Mail, Kate Stecin, Anne Hall, E. Turk, Alfred Truesdell, John Falke, and Eric Kappell

RESOLUTION # 1-18
APPROVE FINANCIAL STATEMENTS

On a motion made by council member William Pushman, seconded by council member Michael Barcone, the following resolution was,

ADOPTED- Ayes – 5- Berger, Jenkins, Barcone, Schermerhorn, & Pushman
Nays – 0

Therefore the Town of Lexington Town Board Approves the financial statements.

RESOLUTION # 2-18
TOWN BOARD MONTHLY MEETING NIGHT

On a motion by Council Member William Pushman, seconded by Council Member JoEllen Schermerhorn, the following resolution was,

ADOPTED - Ayes - 5 - Berger, Jenkins, Barcone, Schermerhorn, & Pushman.
Nays - 0

Resolved, that this Town Board designates the 1st Tuesday of each month at 6:30 pm to be the regular meeting night of the Town Board of the Town of Lexington, and the meetings will be held at the 3542 Route 42 Municipal Building.

RESOLUTION # 3-18
CALLING SPECIAL MEETINGS

On a motion by Council Member William Pushman, seconded by Council Member Michael Barcone, the following resolution was,

ADOPTED - Ayes - 5 - Berger, Jenkins, Barcone, Schermerhorn, & Pushman.
Nays - 0

It is resolved, that Special Meetings may be called by the Supervisor, provided that 24 hours advance notice be given rather than 48 hours to Town Board Members, when practical, and that the Supervisor will call a Town Board meeting at the request of two or more Town Board Members.

RESOLUTION # 4-18
DESIGNATION OF BANKS
On a motion by Council Member Michael Barcone, seconded by Council Member Bradley Jenkins, the following resolution was,

ADOPTED - Ayes - 5 - Berger, Jenkins, Barcone, Schermerhorn, & Pushman.
Nays - 0

Resolved, that this Town Board does hereby designate the Bank of Greene County, Tannersville, NY and the NBT Bank, NA., of Grand Gorge, & Windham, NY, as the official depositories for the Town of Lexington funds for the year 2018.

RESOLUTION # 5-18
INVESTMENT OF IDLE MONIES

On a motion by Council Member William Pushman, seconded by Council Member JoEllen Schermerhorn, the following resolution was,

ADOPTED - Ayes – 5 - Berger, Jenkins, Barcone, Schermerhorn, & Pushman.
Nays - 0

WHEREAS the Town of Lexington wishes to comply with NYS General Municipal Law regarding the security of public deposits that it has on deposit at any bank, and will continue to use the ICS account at NBT.

RESOLUTION # 6-18
DESIGNATION OF OFFICIAL NEWSPAPER

On a motion by Council Member Michael Barcone, seconded by Council Member JoEllen Schermerhorn, the following resolution was,

ADOPTED - Ayes – 5 - Berger, Jenkins, Barcone Schermerhorn, & Pushman.
Nays - 0

Resolved, that this Town Board does hereby designate the Mountain Eagle and the Catskill Daily Mail as the Official Newspapers for the Town of Lexington for the year 2018.

RESOLUTION # 7-18
MILEAGE COMPENSATION & DINNERS FOR TOWN OFFICIALS

On a motion by Council Member Jo Ellen Schermerhorn, seconded by Council Member Bradley Jenkins, the following resolution was,

ADOPTED - Ayes - 5 -- Berger, Jenkins, Barcone, Schermerhorn, & Pushman.
Nays – 0

Resolved, that this Town Board does hereby fix mileage compensation at the IRS rate of 54.5 cents per mile for the following: Assessor , Code Enforcement Officer, Dog Warden, Justices, Town Superintendent of Highways, Election Inspectors, Town Clerk/Collector, Town Supervisor, Town Council Members, Planning Board Members, or any appointed or otherwise elected official that goes on official Town business.

Be it further resolved, that this Town Board authorizes payment of meals for Town Officials that attend official meetings, not to exceed $15.00 for lunch and $25.00 for dinner and a $40.00 maximum per day.

RESOLUTION # 8-18
AUTHORIZE PAYMENT OF DUES TO ASSOCIATIONS AND ETC.

On a motion by Council Member William Pushman , seconded by Council Member Bradley Jenkins, the following resolution was

ADOPTED - Ayes - 5 - - Berger, Jenkins, Barcone, Schermerhorn, & Pushman
Nays - 0

Resolved, that this Town Board authorizes payment of dues to the following Associations: NYS Association of Towns, NYS Planning Federation, Association of Magistrates of NYS, Magistrates Association of Greene County, NYS Tax Receivers and Collectors, Greene County Highway Superintendent Association, NYS Superintendent of Highways, Association, NYS Assessors Association, Greene County Assessors Association, Columbia-Greene Town Clerk’s Association, NYS Town Clerk Association, and the Association of Public History for New York State.
RESOLUTION #9-18  
PAYMENT OF BILLS IN ADVANCE OF BOARD MEETING  

On a motion by Council Member Jo Ellen Schermerhorn, seconded by Council Member Michael Barcone, the following resolution was  

ADOPTED - Ayes - 5- Berger, Jenkins, Barcone, Schermerhorn, & Pushman.  
Nays – 0  

Resolved, that this Town Board authorizes the Supervisor to pay certain claims of indebtedness in advance of Town Board meetings, i.e., electric bills, postage, fuel oil bill, gasoline bill, diesel fuel bill, telephone bill, payroll, and Key Bank Credit Card.

RESOLUTION #10-18  
OFFICIAL DELEGATE TO ASSOCIATION OF TOWNS ANNUAL MEETING  

On a motion by Council Member William Pushman, seconded by Council Member Bradley Jenkins, the following resolution was  

ADOPTED - Ayes - 5 – Berger, Jenkins, Barcone, Schermerhorn & Pushman.  
Nays -0  

Resolved, that this Town Board authorizes Supervisor John Berger to be the official delegate to the Association of Town 2018 Annual Meeting.

RESOLUTION #11-18  
AUTHORIZE SUPERVISOR'S REPORT TO STATE COMPTROLLER  

On a motion by Council Member William Pushman, seconded by Council Member Jo Ellen Schermerhorn, the following resolution was  

ADOPTED - Ayes - 5 -- Berger, Jenkins, Barcone, Schermerhorn, & Pushman.  
Nays –0  

Resolved, that this Town Board authorizes the Supervisor to use the annual Supervisor’s Financial Report to the State Comptroller for the Annual Financial Report to the Town Board to be filed in the Town Clerk’s Office, where it will be available to all interested persons and to publish an abbreviated form of the report for the 2017 year in the Mountain Eagle and Catskill Daily Mail.

RESOLUTION #12-18  
RENEW MAINTENANCE AGREEMENT / COPY MACHINE  

On a motion by Council Member Bradley Jenkins, seconded by Council Member Michael Barcone, the following resolution was  

ADOPTED - Ayes - 5 - Berger, Barcone, Jenkins, Schermerhorn, & Pushman.  
Nays – 0  

Therefore, Town Board moves to renew the maintenance agreement from 1/20/2018 to 1/20/2019 with Hudson Valley Equipment, Inc. at a cost of $671.00 for the Copystar CS-3035 Copier.

RESOLUTION #13-18  
READOPT POLICY BOOK  

On a motion made by Council member Michael Barcone, seconded by William Pushman, the following resolution was  

ADOPTED -Ayes – 5 – Berger, Barcone, Jenkins, Schermerhorn, & Pushman  
Nays – 0  

Therefore, Town Board moves to accept the book as is which consists of the employee handbook and code of ethics.

RESOLUTION #14-18  
PLANNING BOARD APPOINTMENTS  

On a motion by council member Jo Ellen Schermerhorn, seconded by Michael Barcone, the following resolution was  

ADOPTED – Ayes – 5- Berger, Barcone, Jenkins, Schermerhorn, & Pushman
Resolved that this Town Board makes the following appointments:

Jennifer Cawein retroactive (state law 271 chapter 5) term will expire 2021
Taris Charysyn 5 year term will expire 2022

RESOLUTION # 15-18
ASSESSMENT REVIEW APPOINTMENT

On a motion made by council member Michael Barcone, seconded by Jo Ellen Schermerhorn the following resolution was

ADOPTED – Ayes - 5- Berger, Barcone, Jenkins, Schermerhorn, & Pushman
Nays - 0

Resolved that this Town Board make the following appointment:
Ron Lipton

RESOLUTION # 16-18
APPOINTMENTS

On a motion by Council Member William Pushman, seconded by Council Member Michael Barcone, the following resolution was

ADOPTED - Ayes - 5 -Berger, Barcone, Jenkins, Schermerhorn, & Pushman.
Nays - 0

Resolved, that this Town Board makes the following appointments:

Attorney for the Town............................................. Tal Rappleeya
Disaster Coordinator ........................................... Paul Dwon
Code Enforcement Officer / Zoning Officer...............Carl Giangrande
Cemetery Custodian ............................................ George Dart / Roseann West
Registrar of Vital Statistics ................................ Charlotte Jaeger
Historian ............................................................. Mary Palazzolo
Deputy Historian ............................................... Christine Dwon
Deputy Town Clerk ........................................... Christine Dwon
Deputy Town Clerk ............................................ Rose Williams
Deputy Supervisor ............................................. JoEllen Schermerhorn
Deputy Superintendent of Highways ..................... John Falke
Bookkeeper .......................................................... Michelle Brainard
Administrative Assistant ........................................ TBD
Dog Control Officer ............................................ Bruce Feml
Records Management Officer ................................ Charlotte Jaeger
Health Officer .................................................... Dr. Jacqueline Maier
Youth Director ..................................................... TBD
Inventory Clerk .................................................. Andrea Searcy
Web Master ....................................................... Donna Poulin
Planning Board Secretary .................................. Debora Kappel
Zoning Board Secretary .................................... Mary Cline
Court Clerk Substitute ....................................... Michelle Blain
Court Security ...................................................... Donald Schoenborn

RESOLUTION # 17-18
Appointment of Committees

On a motion made by Council Member JoEllen Schermerhorn, seconded by Council Member Bradley Jenkins the following resolution was

ADOPTED- Ayes – 5
Nays – 0

Be it further resolved that this Town Board authorizes the Supervisor to make the following committee appointments:

Highway Committee:
Superintendent of Highways Frank Hermance
Council Member – William Pushman
Mike Petosa
Charles Van Eten

Building Committee:
RESOLUTION # 18-18

SALARIES OF ELECTED & APPOINTED OFFICIALS

On a motion by Council Member William Pushman, seconded by Council Member Michael Barcone, the following resolution was

ADOPTED - Ayes - 5 -- Berger, Barcone Jenkins, Schermerhorn, & Pushman.
Nays - 0

Therefore, the Town Board of Lexington moves to approve the following salaries of the appointed and elected officials of the Town of Lexington for the 2018 year with the amounts stated below from the 2018 Adopted Budget, and the payments made being as specified.

### 2018 Salaries

<table>
<thead>
<tr>
<th>Official</th>
<th>Position</th>
<th>Budgeted</th>
<th>Payment Method</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>John Berger</td>
<td>Supervisor</td>
<td></td>
<td>Paid Monthly</td>
<td>$12,000</td>
</tr>
<tr>
<td>TBD</td>
<td>Admin. Assistant</td>
<td></td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>Robert Basil</td>
<td>Town Justice</td>
<td></td>
<td>Paid Quarterly</td>
<td>$4,900</td>
</tr>
<tr>
<td>Lubko Kizyma</td>
<td>Town Justice</td>
<td></td>
<td>Paid Quarterly</td>
<td>$4,900</td>
</tr>
<tr>
<td>Mike Barcone</td>
<td>Council Member</td>
<td></td>
<td>Paid Annually</td>
<td>$2,485</td>
</tr>
<tr>
<td>William Pushman</td>
<td>Council Member</td>
<td></td>
<td>Paid Annually</td>
<td>$2,485</td>
</tr>
<tr>
<td>JoEllen Schermerhorn</td>
<td>Council Member</td>
<td></td>
<td>Paid Annually</td>
<td>$2,485</td>
</tr>
<tr>
<td>Frank Hermance</td>
<td>Supt. of Highways</td>
<td></td>
<td>Paid Bi-Weekly</td>
<td>$30,000</td>
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<tr>
<td>Charlotte Jaeger</td>
<td>Town Clerk/Tax Collector</td>
<td></td>
<td>Paid Bi-Weekly</td>
<td>$31,734</td>
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<tr>
<td>Christine Dwon</td>
<td>Deputy Town Clerk</td>
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<td>Paid Hourly</td>
<td>$15.00</td>
</tr>
<tr>
<td>Nancy Bower</td>
<td>Sole Assessor</td>
<td></td>
<td>Paid Bi-Weekly</td>
<td>$24,063</td>
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<tr>
<td>Rose Williams</td>
<td>Deputy Town Clerk</td>
<td></td>
<td>Paid Hourly</td>
<td>$15.00</td>
</tr>
</tbody>
</table>

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**Organizational Meeting -- January 2, 2018**

**Supervisor** John Berger

**Council Member** William Pushman

**Monthly Audit**
- Council Member Bradley Jenkins
- Council member Michael Barcone
- Supervisor John Berger

**Court / Clerk Audit**
- Council member JoEllen Schermerhorn
- Council member Bradley Jenkins

**Ethics**
- Dan Davern
- Bennett Wine

**Town Clerk** Charlotte Jaeger

**Memorial Bricks**
- Mary Palazzolo

**Patriots Day**
- Council Member Michael Barcone

**Contract Negotiation**
- Council Member Bradley Jenkins
- Supervisor John Berger

**Emergency**
- Council Member JoEllen Schermerhorn

**Schoharie Watershed / GCS&W Recreation**
- Lynn Byrne
- Beverly Dezan

**Policy Review**
- Supervisor John Berger
- Council Member JoEllen Schermerhorn
Charlotte Jaeger -- Records Management Officer -- Budgeted - Paid Annually -- $185.
Dart & West ---- Cemetery Custodian ---- Budgeted ---- Paid Annually -- $600.
Mary Palazzolo---- Historian ---- Budgeted – Paid Annually -- $ 554.
Christine Dwon --- Deputy Historian --- Budgeted – Paid Annually-- 200.
Deborah Kappel --- Planning Board Secretary - Budgeted -- Paid Monthly - $2,208.
Ron Lipton ----Board of Assessment Review – Budgeted –Paid Annually/ Voucher -- $150.
James Tilp ---- BAR Member Chairman ---- Budgeted – Paid Annually – Voucher -- $200.
Mary Cline ---- BAR Member -- Budgeted – Paid Annually – Voucher -- $150.
Beverly Dezan -- Planning Bd. Member -- Budgeted -- Paid Annually -- $490.
Taris Charysyn- Planning Bd. Member -- Budgeted -- Paid Annually -- $490.
Tal Rappleyea ---Town Attorney --- (Extras – 135.00 per hr.) - Voucher --$500. Monthly retainer
Michelle Brainard ----- Bookkeeper------- Budgeted -- Paid Quarterly – $8,721.
Bruce Feml ---- -Dog Control Officer ----- Budgeted – Paid Bi-Annually --- $1,500.
Dr. Jacqueline Maier ----Health Officer ---- Budgeted – Paid Annually – $ 155.
Charlotte Jaeger -- Domestic Engineer --- Paid Hourly --- Monthly ---- $18.00
Peggy Rappleyea --- Assessor Clerk ----- Paid Hourly ---- Monthly --- $17.00
Peggy Rappleyea --- Court Clerk ---- Paid Hourly --- Monthly ------$17.00
Mary Cline ---- ZBA Secretary ---Budgeted --- Paid Annually -- $500.
Andrea Searcy---- Inventory Clerk -----Budgeted ---- Paid upon Completion ---- $546.
TBD Youth Director -- Budgeted -- Paid upon completion -- $1,584.
Michelle Blain ----- Substitute Court Clerk --- Paid Hourly ---- $16.00
Donald Schoenborn—Court Security Service---Paid Nightly---$42.
Donna Poulin----------Web Master----------Paid Annually----$600.

Code Enforcement Report
Supervisor John Berger reviewed the report. Each Council Member has a copy of the Code Enforcement Officers Report. The month of December 2017 shows 0 Certificate of Occupancy or Compliance were issued and 0 Violation letters. One permit was issued.

WATERFRONT PARK UPDATE
Discussion on doing away with pavilion and bathroom and what to do with money allotted for them. Western Catskills and DEC are fine with doing away with pavilion and bathroom. Park needs to be complete by the end of June 2018.

RESOLUTION # 19-18
NYMIR INSURANCE RENEWAL
A motion was made by Council Member JoEllen Schermerhorn, seconded by Michael Barcone the following resolution was

ADOPTED – Ayes – 5 – Berger, Barcone, Jenkins, Schermerhorn, & Pushman
Nays- 0

This Town of Lexington Town Board moves to renew the NYMIR insurance with an increase of $321.

Privilege of the Floor/Public Concerns
No Public comments.

RESOLUTION # 20-18
Pay The Bills
On a motion by Council Member William Pushman, seconded by Council Member JoEllen Schermerhorn the following resolution was

ADOPTED - Ayes - 5 -- Berger, Barcone, Jenkins, Schermerhorn, & Pushman.
Nays – 0

Resolved that the bills be paid

Adjourn
With no further business, and on a motion from Council Member William Pushman, seconded by JoEllen Schermerhorn, the meeting shall be adjourned. Carried unanimously
Supervisor John Berger adjourned the meeting.

Respectfully submitted,

Charlotte Jaeger,
Town Clerk