Chairman, Robert Hermance, called the regular monthly meeting of the Town of Lexington Planning Board to order on January 9, 2018 at 6:30 PM at the Lexington Municipal Building, 3542 Route 42, followed by the Pledge of Allegiance to the American Flag.

Planning Board Members present were Chairman Robert Hermance, Deputy Chairman Ralph Albino, Taris Charysyn, and Jenni Cawein.

Also present was Secretary, Debora Kappel.

Planning Board Member absent was Beverly Dezan.

**Resignation of Chairman**

Chairman, Robert Hermance, stated at the beginning of the Planning Board Meeting that he has decided to resign as Chairman of the Town of Lexington Planning Board. He stated that he will still keep his position as a member on the Planning Board.

Robert Hermance asked for a nomination from the Planning Board Members for a new Chairman of the Planning Board.

Jenni Cawein nominated Ralph Albino for Chairman of the Planning Board, seconded by Taris Charysyn. Ralph Albino accepted his nomination to be Chairman of the Planning Board.


By unanimous vote, Ralph Albino is elected Chairman of the Town of Lexington Planning Board.

Newly elected Chairman, Ralph Albino, asked for a nomination from the Planning Board Members for a new Deputy Chairman of the Planning Board since he was the Deputy Chairman, and is now Chairman.

Taris Charysyn nominated Robert Hermance, seconded by Ralph Albino. Robert Hermance accepted his nomination to be Deputy Chairman of the Planning Board.


By unanimous vote, Robert Hermance is elected Deputy Chairman of the Town of Lexington Planning Board.

**Minutes**

Chairman, Ralph Albino, asked the Planning Board Members if there were any changes or omissions to the minutes from the September 12, 2017 Planning Board Meeting. No one had any changes or omissions.

Chairman, Ralph Albino, asked for a motion to accept the minutes from the September 12, 2017 Planning Board Meeting.
Deputy Chairman, Robert Hermance, made a motion to accept the minutes from the September 12, 2017 Planning Board Meeting, seconded by Jenni Cawein. All in favor.


**Walter Crump – Special Use Permit Application**

Chairman, Ralph Albino, stated he looked over the proposal and what Walter Crump wants to do. He stated that he wants to restore the barn that is collapsing to its original condition which does not need a Special Use Permit. He wants to make living quarters in it which would make multiple residences on one parcel of land which would likely need a Special Use Permit.

Secretary, Debora Kappel, stated that Crump submitted the necessary application, Short EAF and $100 application fee for the Special Use Permit. The Planning Board Members reviewed Crump’s application and Short EAF. They all agreed that everything is in order. Both Cawein and Albino stated that they did not see any issues of having another residence on his property. Charysyn stated that he felt that the issuance of a Special Use Permit would not affect the Community at all. It was agreed that most people don’t even know it exists. A discussion was held as to if Crump’s property is eligible for National Register as a historical place. Hermance asked Cawein to inquire at the next County Planning Board Meeting if it listed as historical. Cawein stated she would find out. Cawein stated that historical buildings are grandfathered in, his buildings were always there, and there is no new building being built. Cawein stated that the Town Planning Board has the power to issue the Special Use Permit, Chairman Albino agreed.

Chairman, Ralph Albino, asked for a motion to approve the Special Use Permit. Taris Charysyn made a motion to approve the Special Use Permit, seconded by Jenni Cawein.


**Correspondence**

Chairman Ralph Albino read the correspondence to the Planning Board Members.

- 80th Annual New York Planning Federation Conference to be held 04/22-04/24/18 at the Sagamore Resort in Bolton Landing, NY.

- Letter from Hon. Marilyn P. Hoppenfeld to Corina Pasucci, School Tax Collector, which was cc to the Lexington Supervisor and Planning Board. After reading the letter to the Planning Board Members it was determined that the Planning Board would turn the letter over to the Town of Lexington Code Enforcer as the matter discussed in the letter is not a Planning Board Matter.

- Winter Webinars for Planning Board Members.

**Other Business**

Deputy Chairman, Robert Hermance, rescinded his acceptance for Deputy Chairman and nominated Jenni Cawein, seconded by Taris Charysyn.

By unanimous vote, Jenni Cawein is elected Deputy Chairwoman of the Town of Lexington Planning Board.

Secretary, Debora Kappel, advised the Planning Board Members that she received an email from Town Supervisor, John Berger, which stated that Planning Board Members are to be sure to use their Town Email for Town of Lexington Business.

Secretary, Debora Kappel, also advised the Planning Board Members that Supervisor, John Berger, is inquiring about the years and/or dates of their terms on the Planning Board. The Planning Board Members stated that they may be unsure about the years of their terms and that the Town Clerk should have this information from when they signed their Oaths of Office.

There was no other business to discuss.

Adjourn

Chairman, Ralph Albino, asked for a motion to adjourn the Planning Board Meeting. Taris Charysyn made a motion to adjourn the Planning Board Meeting, seconded by Robert Hermance. All in favor. Carried. Aye – 4.

Chairman, Ralph Albino, adjourned the Planning Board Meeting at 7:08 PM.

Respectfully Submitted,

Debora Kappel, Secretary
Town of Lexington Planning Board