OPEN MEETING:
Chairman Ralph Albino called the meeting to order at 6:30 PM at the Lexington Municipal Building, 3542 Route 42, followed by the Pledge of Allegiance to the American Flag.

PLANNING BOARD MEMBERS PRESENT: Chairman, Ralph Albino, Deputy Chair, Jenni Cawein, Board Member, Taris Charysyn, and Board Member, Robert Hermance

ABSENT: Board Member, Beverly Dezan

OTHERS PRESENT: Planning Board Secretary, Charlotte Jaeger and Michael Sainato

APPROVE MINUTES:
On a motion by Board Member Robert Hermance, seconded by Deputy Chair Jenni Cawein the following was,

APPROVED: Ayes – 4 – Albino, Cawein, Charysyn, and Hermance
Nays – 0
Absent-1 – Dezan

Therefore the Town of Lexington Planning Board approves the August 14, 2018 minutes so long as the Watershed Agricultural Council letter is added since it was handed out and discussed at the meeting.

SAINATO PROPERTY DIVISION:
Tax Map 143.00-3-10
Michael Sainato introduced himself and presented the Planning Board with two sketches. He explained that there are two homes located on one piece of property and that they would like to divide the property as equally as possible, though because of the shape of the land it might prove a little difficult. It was determined the property is rural residential and that after the division the properties would be 5.53 and 5.6 acres. A legal right of way would need to be written into the deed. The Planning Board Members explained that they could approve the sketches as long as there is a set back of 30 feet. The next step would be to have the property surveyed.

ACCEPT PRELIMINARY SKETCHES:
On a motion by Board Member Robert Hermance, seconded by Deputy Chair, Jenni Cawein the following was,

APPROVED: Ayes – 4 – Albino, Cawein, Charysyn, and Hermance
Nays – 0
Absent-1 – Dezan

Therefore the Town of Lexington Planning Board approves the preliminary sketches presented to them by Michael Sainato.

CORRESPONDENCE:
Chairman, Ralph Albino read an invitation to the Greene County Draft Natural Resources
Inventory Review to be held on October 24, 2018, 6:30 – 8:00 PM at the Cornell Cooperative Extension.

Planning Board Members also received 2018 Winter Planning and Zoning Schools Registration forms from the AOT (Association of Towns).

Chairman Albino handed out a copy of the budget sheet that was submitted to the Town of Lexington Town Board.

**OLD BUSINESS:**

There was a discussion about making a policy that if you cannot attend a public hearing and you have something to say then a signed letter should be sent to the Planning Board Secretary and also if emails would be acceptable. Board Member Robert Hermance thought that the Town of Lexington Town Board should make the policy. Board Member Hermance also suggested that a signed letter be notarized. Chairman Ralph Albino said that there needs to be language in the letter sent to the landowner that if they can't attend the public hearing personally they need to send a signed letter or scan a letter to the Planning Board Secretary.

**ADJOURN:**

On a motion by Chairman Ralph Albino, seconded by Board Member Taris Charysyn and with none opposed the Planning Board Meeting adjourned at 7:10 PM.

Respectfully Submitted,

Charlotte Jaeger, Planning Board Secretary